



Free Tax Return Preparation for Qualifying Taxpayers

The Volunteer Income Tax Assistance (VITA) program offers free tax help to people who generally make \$54,000 or less, persons with disabilities and limited English speaking taxpayers who need assistance in preparing their own tax returns. IRS-certified volunteers provide free basic income tax return preparation with electronic filing to qualified individuals.

In addition to VITA, the Tax Counseling for the Elderly (TCE) program offers free tax help for all taxpayers, particularly those who are 60 years of age and older, specializing in questions about pensions and retirement-related issues unique to seniors. The IRS-certified volunteers who provide tax counseling are often retired individuals associated with non-profit organizations that receive grants from the IRS.

VITA / TCE locations within 25 miles of Storrs can be found on the reverse side of this page. For other locations, go to <http://irs.treasury.gov/freetaxprep/>.

Before going to a VITA or TCE site, see Publication 3676-B for services provided and check out “What to Bring” below to ensure you have all the required documents and information our volunteers will need to help you. *Note: available services can vary at each site due to the availability of volunteers certified with the tax law expertise required for your return.

At select tax sites, taxpayers also have an option to prepare their own basic federal and state tax return for free using Web-based tax preparation software with an IRS-certified volunteer to help guide you through the process. This option is only available at locations that list “Self-Prep” in the site listing.

What to Bring to Your Local VITA or TCE Site

- Proof of identification (photo ID)
- Social Security cards for you, your spouse and dependents
- An Individual Taxpayer Identification Number (ITIN) assignment letter may be substituted for you, your spouse and your dependents if you do not have a Social Security number
- Proof of foreign status, if applying for an ITIN
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning statements (Form W-2, W-2G, 1099-R, 1099-Misc) from all employers
- Interest and dividend statements from banks (Forms 1099)
- All Forms 1095, Health Insurance Statements
- Health Insurance Exemption Certificate, if received
- A copy of last year's federal and state returns, if available
- Proof of bank account routing and account numbers for direct deposit such as a blank check
- To file taxes electronically on a married-filing-joint tax return, both spouses must be present to sign the required forms
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number or business Employer Identification Number
- Forms 1095-A, B or C, Affordable Health Care Statements
- Copies of income transcripts from IRS and state, if applicable

Provider	Phone #	Distance from Storrs	Dates/Hours	Languages	Appointment
ACCESS AGENCY 1315 MAIN ST, SUITE 2, WILLIMANTIC, CT 06226		7.2 MI	18 JAN 2016 - 15 APR 2016	SPANISH ENGLISH	REQUIRED
STAFFORD SPRINGS VITA 10 LEVINthal RUN, STAFFORD SPRINGS, CT 06076		7.6 MI	03 FEB 2016 - 16 APR 2016	ENGLISH SPANISH	NOT REQUIRED
KIDSAFE VERNON VITA 19 ELM ST, VERNON ROCKVILLE, CT 06066		10.7 MI	19 JAN 2016 - 18 APR 2016	ENGLISH	REQUIRED
TOWN OF MANCHESTER 549 E. MIDDLE TNPk, MANCHESTER, CT 06040	860-647-3092	12.8 MI	30 JAN 2016 - 14 APR 2016	ENGLISH	REQUIRED
POPE PARK VITA 30 POPE PARK DR, HARTFORD, CT 06106		14.2 MI	01 FEB 2016 - 13 APR 2016	SPANISH ENGLISH	REQUIRED
MANCHESTER COMM COLLGE - VITA 161 HILLSTOWN RD, MANCHESTER, CT 06045		16.8 MI	29 JAN 2016 - 16 APR 2016	ENGLISH	REQUIRED
PUTNAM LIBRARY 225 KENNEDY DR, PUTNAM, CT 06260		18.8 MI	03 FEB 2016 - 15 APR 2016	ENGLISH	REQUIRED
WINDSOR LOCKS VITA 50 CHURCH ST, WINDSOR LOCKS, CT 06096		20.9 MI	26 JAN 2016 - 14 APR 2016	ENGLISH SPANISH	REQUIRED
TOWN OF ENFIELD 110 HIGH ST, ENFIELD, CT 06082	860-253-6395	21.6 MI	25 JAN 2016 - 18 APR 2016	ENGLISH	REQUIRED
CRT- MARKET STREET 330 MARKET ST, HARTFORD, CT 06106	860-560-5149	21.8 MI	02 FEB 2016 - 15 APR 2016	SPANISH ENGLISH	REQUIRED
HARTFORD PUB LIB MAIN BR 500 MAIN ST, HARTFORD, CT 06103		22.1 MI	30 JAN 2016 - 16 APR 2016	ENGLISH SPANISH	REQUIRED
CRT- WETHERSFIELD 395 WETHERSFIELD AVE, HARTFORD, CT 06114		22.3 MI	02 FEB 2016 - 14 APR 2016	ENGLISH SPANISH	REQUIRED
AMERICAN JOBS CENTER 113 SALEM TNPk, SUITE 200, NORWICH, CT 06360	860-425-6597	22.4 MI	26 JAN 2016 - 12 APR 2016	SPANISH ENGLISH	REQUIRED
YWCA HARTFORD REGION - VITA 135 BROAD ST. HARTFORD, CT 06105		22.7 MI	30 JAN 2016 - 16 APR 2016	ENGLISH SPANISH	REQUIRED
MI CASA 590 PARK ST, HARTFORD, CT 06106		22.8 MI	20 JAN 2016 - 16 APR 2016	SPANISH ENGLISH	REQUIRED
UPPER ALBANY NEIGHBORHOOD COLL 1229 ALBANY AVE, HARTFORD, CT 06112	860-724-6703	23.1 MI	27 JAN 2016 - 16 APR 2016	ENGLISH SPANISH	REQUIRED
URBAN LEAGUE OF GREATER HARTFORD 140 WOODLAND ST, HARTFORD, CT 06105		23.2 MI	23 JAN 2016 - 09 APR 2016	ENGLISH	REQUIRED
UNIVERSITY OF HARTFORD VITA 200 BLOOMFIELD AVE, WEST HARTFORD, CT 06117		24.0 MI	02 FEB 2016 - 15 APR 2016	ENGLISH SPANISH	REQUIRED